

Kissell Community Building Rental Rates

These rates do NOT include the \$100.00 cleaning deposit.

Sunday through Thursday	\$100.00 per day
Friday or Saturday	\$300.00 per day
Not-for-profit community organizations:	\$100.00 per day
Not-for-profit community organizations within the West Unity School District:	\$50.00 per day

*An additional \$50.00 is required if you wish to decorate the evening before the event (after 4:00 pm).

Cleaning Checklist

(Check items off as completed and return this list along with the keys.)

KITCHEN:

- Counters cleaned
- Floor swept and mopped
- Stove & fridge cleaned (if used)
- Pass through windows (2) opened
- Sinks cleaned
- Trash containers emptied and bags replaced

RESTROOMS:

- Sinks cleaned
- Toilets flushed and cleaned (inside and out)
- Trash containers emptied and bags replaced
- Mirrors cleaned

MAIN AREA

- Tables cleaned
- All tables in diagram position
- Chairs upside down on tables
- Floor swept and mopped
- Extra tables and chairs neatly put back in storage

FRONT ENTRANCE

- Floor swept and mopped
- Rug swept
- Hangers on coat rack
- Front doors cleaned

NOTE: Cleaning supplies are located in the furnace room.

NORTH ROOM

1

2

3

4

5

6

7

8

16 TABLES
IN THIS ROOM.

9

10

11

12

8 CHAIRS ON
EACH TABLE.

13

14

15

16

1

2

3

4

5

E
N
T
R
A
N
C
E

D
O
O
R
S

6

7

8

9

10

8 CHAIRS ON ALL
TABLES EXCEPT 11 & 12

11

12

12 TABLES IN THIS
ROOM.

KITCHEN